



# Archery World Cup 2013, Stage 3 15 - 21 July - Medellin (COL)

Final Version 1.7 (8 Feb 2013)



## TO ALL WORLD ARCHERY MEMBER ASSOCIATIONS

Dear President,

As President of the Local Organising Committee (LOC) of the 3<sup>rd</sup> Stage of the ARCHERY WORLD CUP, to be held in Medellin, COL, 15-21 July 2013. I would like to extend a warm welcome to you and your country to participate in our event. This event will be organised following World Archery's World Cup rules for 2013, including both recurve and compound divisions.

Medellin is a city in eternal evolution, innovative and a global example of social rehabilitation and urban transformation. Medellin is the industrial and commercial capital of Colombia, centre of fashion and a place of eternal spring. Declared by UNESCO, Medellin, is ranked as one of the World's most beautiful cities. The city is surrounded by green mountains, very friendly and is always open to visitors, where its hospitality and smile of its people have made the city of Medellin the best hostess in Colombia.

Medellin is a city to enjoy with the five senses. You'll be amazed from start to finish and it is a safe and sport friendly city.

Enclosed, are the documents required to register your team.

Please complete the necessary registration process using the World Archery Online Registration System- WAORS - <http://register.worldarchery.org>

Start date for On-line registration

**08 February 2013**

We kindly ask that you keep to the deadlines stated below:

**Preliminary Entries**

**16 April 2013**

**Final Entries**

**24 June 2013**

Preliminary Accommodation Reservation Form  
Preliminary Entry Fee & Payment Worksheet:

**16 March 2013**

**16 April 2013**

Transportation Form:

**24 June 2013**

Final accommodation Reservation Form

**24 June 2013**

Payment Conditions Form and Final Payment:

**24 June 2013**

Your family and guests are also welcome to attend.

We look forward to seeing you.

Sincerely yours,

**MARIA EMMA GAVIRIA**  
President of the LOC

## PRELIMINARY PROGRAMME

<p>Thursday 11 July</p>	<p><b>Practice in local Club facilities from 12:00-17:00</b></p> <p>There is an additional Fee of USD\$50 (per person) for early arrival airport transportation. There is an additional Fee of USD\$15 (per person, per day) for transportation to and from the hotel to the local club practice range. Official Hotels will provide continental &amp; hot buffet Breakfast only. Lunch and dinner is not included in the reservation. Should teams wish to receive lunch and dinner, this will need to be arranged in advance with the hotel directly.</p>
<p>Friday 12 July</p>	<p><b>Practice in local Club facilities from 12:00-17:00</b></p> <p>There is an additional Fee of USD\$50 (per person) for early arrival airport transportation. There is an additional Fee of USD\$15 (per person, per day) for transportation to and from the hotel to the local club practice range. Official Hotels will provide continental &amp; hot buffet Breakfast only. Lunch and dinner is not included in the reservation. Should teams wish to receive lunch and dinner, this will need to be arranged in advance with the hotel directly.</p>
<p>Saturday 13 July</p>	<p><b>OFFICIAL ARRIVAL DAY OF TEAMS</b></p> <p>Airport transportation to official Hotels, is provided without additional cost. Local transportation to and from the practice field is provided, without additional cost. Practice field is open between: 09:00 – 17:00 hrs Hot buffet Breakfast &amp; Lunch is included with hotel reservation. Official hotels will provide dinner only if it is booked through the LOC in full board accommodation option.</p>
<p>Sunday 14 July</p>	<p><b>OFFICIAL ARRIVAL</b></p> <p>Transportation between the airport and official Hotels is provided without additional cost. Local Transportation to and from the practice field is provided, without additional cost. Practice field is open between: 09:00 – 17:00 hrs Hot buffet Breakfast &amp; Lunch is included with hotel reservation. Official hotels will provide dinner only if it is booked with the LOC in full board accommodation option.</p>
<p>Monday 15 July <b>DAY 1</b></p>	<p><b>Official Practice</b> &amp; Equipment Inspection for Compound and Recurve divisions. <b>Team Managers Meeting:</b> 14:00hrs at the qualification range.</p>

Tuesday 16 July <b>DAY 2</b>	<b>QUALIFICATION RW &amp; RM</b> FITA Round (36 arrows at 90m, 70m, 50m 30m) RW and RM
Wednesday 17 July <b>DAY 3</b>	<b>QUALIFICATION CW and CM</b> Compound Round CW and CM (72 arrows at 50 meters) <b>INDIVIDUAL ELIMINATION RW &amp; RM</b> 1/48 - 1/24 <b>INDIVIDUAL ELIMINATION CW &amp; CM</b> 1/48 - 1/24
Thursday 18 July <b>DAY 4</b>	<b>INDIVIDUAL ELIMINATION RW &amp; RM</b> 1/16- 1/8 - Quarterfinals & Semifinals <b>INDIVIDUAL ELIMINATION CW &amp; CM</b> 1/16- 1/8 - Quarterfinals & Semifinals <b>MIXED TEAM ELIMINATION Recurve &amp; Compound</b> 1/8 - Quarterfinals & Semifinals
Friday 19 July <b>DAY 5</b>	<b>TEAM ELIMINATION Recurve</b> 1/8 - Quarterfinals & Semifinals <b>TEAM ELIMINATION Compound</b> 1/8 - Quarterfinals & Semifinals  <b>AFTERNOON:</b> Central American and Caribbean Games Qualifier (for Latin American national teams only)
Saturday 20 July <b>DAY 6</b>	<b>MEDAL MATCHES COMPOUND BOW</b> <u>Morning:</u> <b>TEAMS</b> - Bronze and Gold, CW & CM <u>Afternoon:</u> <b>MIXED TEAMS</b> - Bronze & Gold <b>INDIVIDUAL</b> - Bronze & Gold, CW & CM
Sunday 21 July <b>DAY 7</b>	<b>MEDAL MATCHES RECURVE BOW</b> <u>Morning:</u> <b>TEAMS</b> - Bronze and Gold, RW & RM <u>Afternoon:</u> <b>MIXED TEAMS</b> - Bronze & Gold <b>INDIVIDUAL</b> - Bronze & Gold, RW & RM
Monday 22 July	Official Departure Date Airport transportation from official Hotels, is provided without additional cost

**NOTE:**

This preliminary programme is subject to change according to the number of participants in each division and TV requirements. All changes will be published and distributed to all participants in advance

## PRELIMINARY & FINAL REGISTRATION

All registration process must be done using the World Archery Online Registration System (WAREOS, formerly FORS): <http://register.worldarchery.org> No entry forms will be accepted for registering to this event.

A maximum number of **4 athletes per country** are allowed to be registered into each category of the event. Preliminary entries have to be done using the WAREOS (formerly FORS).

In order to use WAREOS, please login on <http://register.worldarchery.org> with your Username and Password assigned by World Archery. After entering WAREOS, please go to "Online Registration" and register your athletes for this event. A "WAREOS User Manual" can be downloaded in PDF format (English) using the same website link.

For any questions regarding WAREOS, please contact the World Archery office, Ms Raheleh AHADPOUR ([rahadpour@archery.org](mailto:rahadpour@archery.org)).

Start date for online registration with WAORS is:	<b>08 February 2013</b>
End of Preliminary registration with WAORS is:	<b>16 April 2013</b>
End of Final registration with WAORS is:	<b>24 June 2013</b>

Please pay attention to the stated deadlines. Teams will **not be** able to enter or update data in WAREOS after the deadlines as the system will be blocked. If, teams wish to make or change the Final Registration after the deadline, please contact Ms Raheleh AHADPOUR, World Archery Member Services Coordinator ([rahadpour@archery.org](mailto:rahadpour@archery.org)).

Final Entries processed after the deadline will result in a penalty fee of \$50USD per athlete to be paid to the OC upon arrival at the field.

Final registrations that differ by more than 4 athletes from the preliminary registration or have been submitted after the preliminary deadline, will result in a penalty fee of \$150USD to be paid to the OC upon arrival at the field.

Any entries received less than 3 days before the team managers meeting for a World Archery World Cup or World Championships will be refused if no preliminary entry and/or final entries are made prior. This decision cannot be appealed by the teams and is fully compliant with the current World Archery rules, article 3.7.1.2. Entries received after the deadlines, are subject to penalties as clearly stated in the rule book and the invitation documents of World Cups and World Championships. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless they have informed World Archery and the OC in writing, at least one week prior to the event that they are unable to attend.

In addition, any Member Associations that have penalty fees outstanding from 2012 will need to have paid these penalty fees in full, before being eligible to enter and compete.



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## TIMELINE FOR REGISTRATION DUE DATES

Start date for on-line registration with WAORS is: <a href="http://register.worldarchery.org">http://register.worldarchery.org</a>	<b>08 February 2013</b>
VISA Invitation Letter Form:	<b>01 April 2013</b>
End of WAORS Preliminary Registration:	<b>16 April 2013</b>
Preliminary Accommodation Reservation Form	<b>16 March 2013</b>
Preliminary Entry Fee & Payment Worksheet:	<b>16 April 2013</b>
End of WAORS Final Registration:	<b>24 June 2013</b>
Transportation Form:	<b>24 June 2013</b>
Final Accommodation's Reservation Form	<b>24 June 2013</b>
Payment Conditions Form and Final Payment:	<b>24 June 2013</b>

*\*If your country requires a visa to travel to Colombia, it is important that this process is started as soon as possible. Visa applications should be submitted no later than 01 April 2013*

## OFFICIAL ENTRY FEES

Entry fees:

<u>Individual:</u>	<b>USD 125</b> per athlete
<u>Official:</u>	<b>USD 75</b> per person

Entry Fees for teams not using official hotels or book accommodation through the OC

Individual:	USD 250 per athlete
Official:	USD 150 per person

Reminder: Non-official accommodation means accommodation that has been not booked through the LOC).

The entry fee includes airport transportation on official event dates.

+. Teams using non official hotels or accommodation, not booked through the LOC, will not have local transportation provided. **Arrival and departure airport transportation is included, in the entry fees, only on official arrival/departure dates.**

**Official Arrival Days: Saturday 13 July 2013 and Sunday 14 July 2013**  
**Official Departure Day: Monday 22 July 2013**

Payment conditions: A deposit is not required. However, the Grand Total (Total Entry Fees plus Total Accommodation Fees) must be paid in full, on or **before** 24 June 2013. Please refer to the Entry Fee and Payment Worksheet for further clarification.

## GENERAL INFORMATION

LOC Contact: Gloria Saldarriaga  
Language: Spanish, English

Email: [worldcup2013@fedearco.org](mailto:worldcup2013@fedearco.org)

### ACCOMMODATION

Official Accommodation is offered at the Dann Carlton Hotel, located in a special zone and San Joaquin Hotel in a residential area near to the competition venue. It includes a daily continental breakfast, hot buffet lunch, lodging service charges and taxes. There is the option of booking accommodation with dinner (set menu) included with the (continental breakfast, hot buffet lunch) or just breakfast and lunch without the dinner.

Teams who choose to book their accommodation at non-official hotels or do not book their accommodation through the LOC will have to pay "Non-Official Entry Fees" (double entry fee).



**Dann Carlton Hotel**



**San Joaquin - Trip Hotel**



The hotels include: American Breakfast, Wi Fi, Gym, humidity area, hotel insurance.

**Note:** No information will be distributed to non-official hotels.

### Cancellations & Changes

Cancellations must be in writing and received (to the LOC) on or before 24 June 2013 to qualify for a full refund of payment. All refunds will be processed by the LOC after 21 July 2013. Any cancellations made after 24 June 2013 NO REFUND will be awarded.



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Name change (same Category and Division) will be accepted up to 72 hours before the event without any additional charge. Teams should email the LOC immediately of any changes by emailing [worldcup2013@fedearco.org](mailto:worldcup2013@fedearco.org) at the latest 72 hours prior to arrival. Teams that arrive later than their original schedule, the room charges will start from the original date as indicated in their accommodation request sent by the Member Association.

## Airport Transportation

Transportation from the airport will start Saturday 13 July and Sunday 14 July (two (2) days before official practice day) and will end Monday 22 July (the day after the finals). Team entry fees include airport transportation both ways on official days.

## Practice Fields

Before the official event dates:

There will be a practice field available at the "Unidad Deportiva de Belen" beginning Thursday 11 July to Monday 15 July 2013. It is located approx. 5.7 km from the competition field.

During the official dates for the event:

From Monday 15 July to Friday 19 July the practice field will be located in the competition venue (walking distance from the competition field).

## Meals

Breakfast: Continental Breakfast will be provided to teams staying in official accommodation hotels: served from 06:00-09:00 hrs.

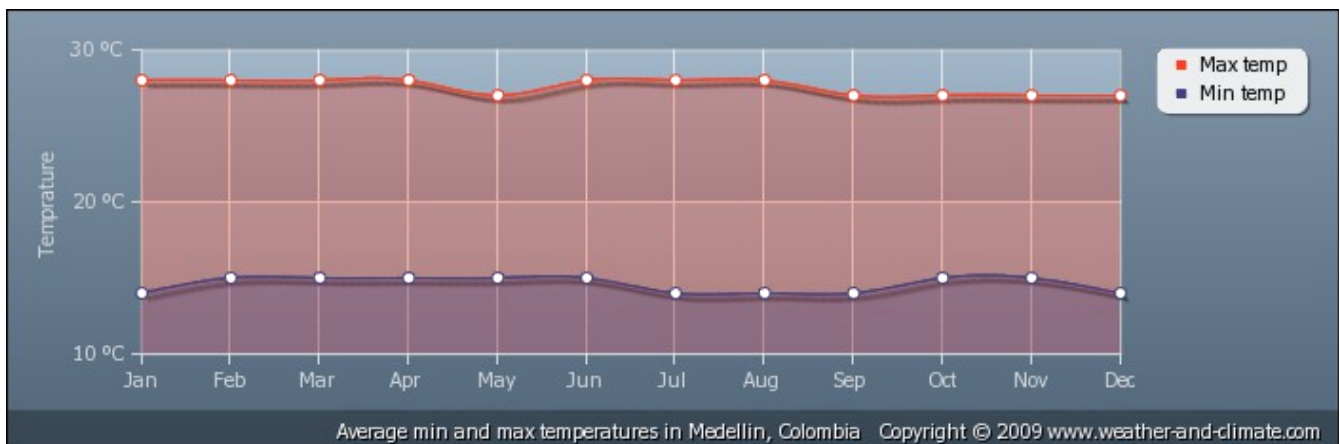
Lunch will be provided at the competition venue: Hot Buffet will be served 11:30-14:00 hrs (adapted to the competition schedule)

Dinner: For those teams that booked their accommodation with full board (dinner included), dinner will be served from 18:00-21:00 hrs.

**Note:** Medellin has a good range of restaurant options where teams can obtain good quality dinners at reasonable prices. These restaurants are located close (4 to 7 mins walking distance) of the Hotel.

## Climate

Estimated average High Temp in July: (29°C) – Estimated Avg. Low Temp in July: (16 °C).



## ACCOMMODATION RESERVATION FORM

Preliminary reservations will be accepted starting 16 March 2013. Reservations are processed in order as received. Hotel priority is on a first come first serve basis.

LOC Registration Contact: Gloria Saldarriaga. Email: [worldcup2013@fedearco.org](mailto:worldcup2013@fedearco.org)

Country/Team: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Given Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

### FULL BOARD OPTION ((Breakfast, Lunch & Dinner and Taxes)

Hotel	Room Type/ Occupancy	Number of Rooms by TYPE	Number of Persons		Total People	PPPN USD		Nights	Total
			Female	Male					
Dann Carlton *****	Single				0	X \$ 135	X	=	
	Double				0	x \$ 83	X	=	
	Triple				0	X \$ 73	X	=	
San Joaquin – Trip ***	Single				0	X \$ 99	X	=	
	Double				0	X \$ 72	X	=	
	Triple				0	X \$ 65	X	=	

Accommodation Total

### HALF BOARD OPTION (Breakfast & Lunch and Taxes)

Hotel	Room Type/ Occupancy	Number of Rooms by TYPE	Number of Persons		Total People	PPPN USD		Nights	Total
			Female	Male					
Dann Carlton *****	Single				0	X \$ 117	X	=	
	Double				0	X \$ 71	X	=	
	Triple				0	x \$ 62	x	=	
San Joaquin -Trip ***	Single				0	X \$ 87	X	=	
	Double				0	X \$ 57	X	=	
	Triple				0	X \$ 55	X	=	

Accommodation Total

Federation contact person / Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

All accommodation is subject to availability at the time of booking.

Please check here if you require facilities for the disabled.

Please inform us if any of your team members have any dietary requirements or food allergies.





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## ENTRY FEES AND PAYMENT FORM

LOC Registration Contact: Gloria Saldarriaga  
Email: [worldcup2013@fedearco.org](mailto:worldcup2013@fedearco.org)

Country/Team: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Given Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Entry Fees	Number of Persons		Total People		Cost (USD)	PP	TOTAL (USD)	
	Female	Male						
Individual Entry Fee Official Hotel				X	USD 125	=		
Official Entry Fee Official Hotel				X	USD 75	=		
Early Arrival Airport Transportation Fee				X	USD 50	=		
Early Arrival practice Fee				X	USD 15	=		
Accommodation Total: (From page 8)							=	
<b>GRAND TOTAL DUE:</b>							=	

\*Participants who elect to book their accommodation at other hotels (Non-Official Accommodation), or if participants have booked their accommodation without the LOC will have to pay double entry fee. **Individual Entry Fee Non-Official Hotel USD \$250 and Official Entry Fee Non-Official Hotel USD \$150**



## PAYMENT CONDITIONS

LOC Registration Contact: Gloria Saldarriaga  
Email: [worldcup2013@fedearco.org](mailto:worldcup2013@fedearco.org)

Country/Team: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Given Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Bank transfer :

A/C Name:	Federación de Arqueros de Colombia
Federation's Address:	Carrera 66B N 31 A 15
Telephone number:	(57 4) 2659510
City and Country:	Medellin - Colombia
Bank:	Bancolombia
Account Number:	362 7044-2473 (cuenta corriente)
Swift Bancolombia:	COLOCOBM
Bank's address:	Transversal 39B N 73-47 local 104
Bank's Phone:	57-4 2505040
City:	Medellin, Col



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## TRANSPORTATION REQUEST FORM

Please send this form to the LOC with the Final Accommodation Reservation form prior to 24 June 2013 Email: [worldcup2013@fedearco.org](mailto:worldcup2013@fedearco.org)

Country/Team: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Given Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Number of people in your Group: \_\_\_\_\_

ARRIVAL INFORMATION: We will arrive at Jose Maria Cordoba International Airport by plane:

Date: (DD/MM/YYYY) \_\_\_\_\_ Carrier (i.e. Delta, United): \_\_\_\_\_

Flight Number: \_\_\_\_\_

Flight Arrival Time \_\_\_\_\_

Check here if you are renting a vehicle and DO NOT NEED transportation from the airport.

DEPARTURE INFORMATION: We will depart from Jose Maria Cordoba International Airport by plane

Date: (DD/MM/YYYY) \_\_\_\_\_ Carrier (i.e. Delta, United): \_\_\_\_\_

Flight Number: \_\_\_\_\_

Flight Arrival Time \_\_\_\_\_

Check here if you are renting a vehicle and DO NOT NEED transportation from the airport.

Official airport drop-off date is Monday 22 July 2013. Departures after this date, teams will need to pay an additional cost for return airport transportation. Please contact the LOC for a quotation.



## IMPORTANT INFORMATION REGARDING COLOMBIA VISAS

Applications for and obtaining travel visas to Colombia is completely and solely the responsibility of the participating teams. The process for obtaining a visa requires each individual to submit an application through a Colombian Embassy or Colombian Consulate. This is a process that MUST be done by the individual applicant – the organising committee cannot do this on their behalf!

The information contained in this document is current at the time of distribution. For updated information regarding visa requirements when traveling to Colombia, please refer to their Colombian Embassy.

Countries and territories whose citizens require Colombian visa

Code	Country	Code	Country
<b>AFG</b>	Afghanistan	<b>MAC</b>	Macau
<b>ALG</b>	Algeria	<b>MAR</b>	Morocco
<b>ARM</b>	Armenia	<b>MAW</b>	Malawi
<b>AZE</b>	Azerbaijan	<b>MDA</b>	Republic of Moldova
<b>BAN</b>	Bangladesh	<b>MGL</b>	Mongolia
<b>BEN</b>	Benin	<b>MNE</b>	Republic of Montenegro
<b>BER</b>	Bermuda	<b>MRI</b>	Mauritius
<b>BIH</b>	Bosnia and Herzegovina	<b>MTN</b>	Mauritania
<b>BLR</b>	Belarus	<b>MYA</b>	Myanmar
<b>BUL</b>	Bulgaria	<b>NAM</b>	Namibia
<b>CAF</b>	Central African Republic	<b>NCA</b>	Nicaragua
<b>CAM</b>	Cambodia	<b>NEP</b>	Nepal
<b>CHA</b>	Chad	<b>NFI</b>	Norfolk Islands
<b>CHI</b>	Chile	<b>NGR</b>	Nigeria
<b>CHN</b>	People's Republic of China	<b>NIG</b>	Niger
<b>CIV</b>	Ivory Coast	<b>PAK</b>	Pakistan
<b>CMR</b>	Cameroon	<b>POR</b>	Portugal <i>(the agreement of NO-VISA is already approved in Colombia, please check this information in the embassy)</i>
<b>COD</b>	Democratic Republic of the Congo	<b>PRK</b>	Democratic People's Republic of Korea
<b>CUB</b>	Cuba	<b>PUR</b>	Puerto Rico
<b>EGY</b>	Egypt	<b>QAT</b>	Qatar
<b>ERI</b>	Eritrea	<b>SEN</b>	Senegal
<b>FPO</b>	Tahiti	<b>SLE</b>	Sierra Leone
<b>FRO</b>	Faroe Islands	<b>SOM</b>	Somalia
<b>GAB</b>	Gabon	<b>SRB</b>	Serbia
<b>GEO</b>	Georgia	<b>SRI</b>	Sri Lanka
<b>GHA</b>	Ghana	<b>TGA</b>	Tonga
<b>GUI</b>	Guinea	<b>THA</b>	Thailand
<b>HAI</b>	Haiti	<b>TJK</b>	Tajikistan
<b>IND</b>	India	<b>TOG</b>	Togo
<b>IRI</b>	Islamic Republic of Iran	<b>TPE</b>	Chinese Taipei
<b>IRQ</b>	Iraq	<b>TUN</b>	Tunisia
<b>KAZ</b>	Kazakhstan	<b>UGA</b>	Uganda
<b>KEN</b>	Kenya	<b>UKR</b>	Ukraine
<b>KGZ</b>	Kyrgyzstan	<b>UZB</b>	Uzbekistan
<b>KIR</b>	Kiribati	<b>VAN</b>	Vanuatu
<b>KOS</b>	Kosovo	<b>VIE</b>	Vietnam
<b>KSA</b>	Saudi Arabia		
<b>KUW</b>	Kuwait		
<b>LAO</b>	Lao People's Democratic Republic		
<b>LBA</b>	Libyan Arab Jamahiriya		
<b>LIB</b>	Lebanon		



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## VISA INVITATION LETTER FORM

Please provide us with this form, **no later than 16 March 2013**. Only when we have received the below details can we provide your teams with the necessary visa invitation letter to apply for a Colombian visa.

Country/Team: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Given Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Male or Female	Given Name	Family Name	Indicate Athlete or Official	Date of Birth DD/MM/YY	Place of Birth	Passport Number	Expiration Date of Passport DD/MM/YY

